Why are we undertaking this project?
- Reduce or avoid costs
- Increase revenue
- Leverage an investment
- Establish a new capability
- Compliance

A stakeholder in the role of ... needs to be able to ...
- Manage something
- Order something
- Review and approve something
- Initiate something new
- Track something

Non-Functional Requirements
Conditions of the environment in which the solution must operate
- Globalization and localization
- Legal, financial, and auditing
- Privacy
- Safety
- Compliance, security, and access
- User documentation, training, and support
- Usability and accessibility
- Business continuity
- Infrastructure hardware and software
- Reliability, stability, monitoring
- Performance
- Support and maintenance
- Licensing

Functional Requirements
What must the solution do?
- Add, modify, delete, view
- Search, display
- Compare, transform
- Summarize
- Copy, send, store, report

Business Rules
Policies that direct and constrain the organization
- Calculations, determinations
- Authorizations, limitations
- Triggers, constraints

Transition Requirements
Transition from the current state to the future state
- Readying the business units
- Data migration
- Documentation storage
- Commissioning methodology
- Temporary support during commissioning

Solution Requirements
COLLECTIVELY CALLED